



Job Description

Job Title: Arabic Teacher
Reports to: Principal
Department: Academic

Position Type: Full-Time
Work Hours: 7:45 – 4:00 (M, T, Th)
7:45 – 4:30 (W), 7:45 – 3:30 (F)

Job Overview:

The Arabic teacher is responsible for delivering the language acquisition course for selected grades, offering the best possible linguistic and academic educational experience to native Arabic students and to students with Arabic as another language.

Responsibilities and Duties:

- Plan, initiate and guide the units of study in Arabic which involve speaking, listening, writing, and reading
- Create and evaluate assessments of each student's work and keep records updated
- Foster thought, discussion, reading comprehension, linguistic analysis and a consistent work ethic
- Communicate regularly and constructively with peers, administrators, students, and parents
- Set and assign appropriate homework on a regular basis to reinforce student learning and to prepare them for further class activities
- Use teaching methods engaging students, stimulating intellectual curiosity including the use of effective questioning, presentation and resources
- Set high expectations for students behavior, establishing and maintaining a good standard of behavior management through well focused teaching and through positive and productive relationships as in accordance with the School's policy and the IB standards

Qualifications:

- Bachelor's degree of related subject from accredited university
- Texas teaching certificate
- Experience is preferred