

COVID-19 HEALTH OFFICE POLICIES AND PROCEDURES

Parent Communication with the health office:

Parents may contact health office or main office with any question and concerns to be directed to the proper contact. Please allow 24 hours response time to ensure accurate information.

Reporting an illness or travel

- Parents must report to the health office if their child is ill and they may be asked to quarantine or provide a doctor's note depending on the symptoms.
- Families must report any travel to the health office and will follow the guidelines set by the school.

Student visits to the Health Office:

To help limit student exposure in the health office, students who seek medical attention with no displayed symptoms of COVID19 related symptoms will be directed as follows:

- Students with minor injuries will be treated in the classroom with the first aid kit provided in each classroom.

The following will be given priority for direct health office visits:

- Students with special health care needs and have in place an individual health plan. (i.e. – diabetes, seizures, nebulizers etc.)
Students that have become injured during the school day.

Quarantine Room (located in the Main building) for students experiencing symptoms of COVID-19

- Students exhibiting any of the following COVID-19 Symptoms (subject to CDC Updates) will be escorted to the Isolation Room and **MUST** be picked up by the parent within an hour.
 - Feeling feverish or temperature is 100.0 or higher (72 – hour policy)
 - Loss of taste or smell
 - Cough
 - Difficulty breathing
 - Shortness of breath
 - Headache
 - Chills
 - Sore throat
 - Shaking or exaggerated shivering
 - Significant muscle pain or ache
 - Diarrhea
- Sign in and sign out log will be kept of all students and staff who enter and exit the room
- Isolation Room will be disinfected several times throughout the day
- Strict social distancing is required
- Staff and students must wear appropriate PPE (mask or shields) while in the isolation

Confirmed COVID-19 Cases: communication & procedures

- If student has been exposed to COVID19 outside of school or in their household they must be tested prior to coming to school or self-quarantine for 14 days and become a virtual student.
- BHA administration will communicate to the specific class community if there is a confirmed case in your child's class while maintaining the privacy of that respective student and HIPPA compliance.
- BHA administration will communicate to the overall school community of any confirmed cases of COVID-19 to parents of our procedures in place.
- Any students who are confirmed to have COVID-19 must stay at home throughout the infection period (14 days or longer) as recommended by their primary care physician.
- Any students who are confirmed to have COVID-19 will become a virtual learner for the duration of isolation if their health permits.
- If a BHA student tests positive for COVID19 that entire section will become virtual for 3 calendar days to facilitate deep cleaning and disinfecting as per CDC guidelines. Students may opt to go online for a longer period if they prefer.
- In the case of an individuals diagnosed with COVID-19 or showed symptoms of COVID-19, they may return to school when all of the following criteria are met and cleared by the health office:
 - At least three days (72 hours) have passed since recovery (resolution off ever without the use of fever-reducing medications)
 - The individual has improvement in symptoms (e.g., cough, shortness of breath)
 - At least ten school days have passed since symptoms first appeared and symptoms have subsided.
 - Provide medical documentation