

## **Brighter Horizons Academy College Preparatory**

3145 Medical Plaza Dr. Garland, Texas 75044 Phone: (972) 675-2062 Email: hr@bhaprep.org

## **Employment Application**

BHA is an equal employment opportunity employer and does not discriminate against applicants or employees because of race, color, national origin, sex, age, religion, membership in the uniformed services, or disability status of otherwise qualified individuals.

		Apr	olicant Info	rmation		•	_
Full Name:					Date	e:	
	Last	First			M.I.		
Address:	-						
	Street Address					Apartmen	t/Unit #
	City				State	ZIP Code	
	Oily				State	Zii Code	
Phone:			Ema	ail			
Date Availab	le:	_	:		Desired Salary:	\$	
Position App	lied for:						
OTeacher (I	PreK-KG) OTeache	r (Grade 1-3) OTe	acher (Grade	4-5) OTeacl	ner (Grade 6-8) O1	Feacher (S	econdary)
OPE Teach			acher Assista		ol Nurse	·	• /
	uidance Counselor (						
_	ce for position and/or te						
		VEQ.	NO				
Are you auth	orized to work in the U	S.? YES	NO				
Have you av	or worked for this comm	YES	NO	a whan was th	a regionation Date?		
nave you ev	er worked for this comp	pany?			e resignation Date?		
			Education	on			
High School:	·	Ci	ty, State:				
	Colleges/Universities, Trade Schools, Others	City, State	Major	Minor	Type of Deg Bachelor's /Master/		Date Earned mm/dd/yyyy

## References

Please list four professional references. Applicants with teaching experience should include superintendents, principals, consultants and teachers as references. Beginning teacher applicants should include college instructors and public school supervisory teachers. Please do not list relatives.

Brighter Horizons Academy interprets the Open Records law to read as follows: (1) an applicant will not be given the opportunity to see written references or recommendations; (2) pre-employment references or recommendations will not be considered part of the employee's personnel file. Place an asterisk beside any reference not to be contacted at the present time and indicate the time that a contact can be made.

Full Name:	Position:
Company:	Phone:
Address:	
Full Name:	Position:
Company:	Phone:
Address:	
Full Name:	Position:
Company:	Dhono
Address:	
E. II Nove	Pro Wiene
Full Name:	
Company:	Phone:
Address:	
Previo	ous Employment
Company:	Phone:
Address:	Supervisor:
Job Title:	
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference?	YES NO
Company:	Phone:
Address:	Companida ano
Job Title:	
Responsibilities:	
From: To:	Reason for Leaving:
May we contact your previous supervisor for a reference?	YES NO □ Full Time or Part Time?

Company:					Pho	one:	
Address:	Supervisor:						
Job Title:							
Responsibilities:							
From:	To:		Reaso	on for Lea	ving:		
May we contact your previous	ous supervisor	r for a reference?	YES	NC		r Part Time? _	
	Teaching	g Certification (I	lf applying	for teac	her position)		
OTexas Provisional O	Гехаs Standar	d Renewable OT	exas Profess	ional O	Texas 1 Year Pe	ermit OOther	State
Date Certification Tests Ta	ken	On	Not Certified	OHave	you obtained a	Deficiency Pla	n?
Select Applicable Status:							
OComplete Texas Certific	ation	OOut-of-State C	omplete Cert	ification	OSeeking A	Iternative Cert	ification
OApplied for Texas Certifi	cation	OApplied for Ou	t-of-State Ce	rtification	OApplied fo	r Texas Certific	cation
OAll Certification exams r	ot completed	as of this date					
Have you obtained a Defic	iency Plan?	YES	NO				
Certification Are Elementary/Secondary, All L		Certificate Tea	ching Field(	s)	Date Issued	Expiration Date	State Issued
						<u> </u>	
		Student Te	aching Exp	erience			
School:					D	ate:	
Address:	City, State:						
Cooperating Teacher:	University Supervisor: Pi			Principal:			
Grade and/or Subject Taught:							
From: Notes:	To:		_ Reaso	on for Lea	ving:		

	Teach	ing Experience				
School:			Phono			
Address:			Phone: Supervisor:			
	Star					
Responsibilities:						
From:	To:	Reason for Leavir	ng:			
May we contact your p	previous supervisor for a reference?	YES NO	Full Time or Part Time?			
School:			Phone:			
Address:			Supervisor:			
Job Title:	Star	ting Salary: <u>\$</u>	Ending Salary:\$			
Responsibilities:						
From:	To:	Reason for Leavir	ng:			
May we contact your p	previous supervisor for a reference?	YES NO	Full Time or Part Time?			
	Miscellar	neous Information				
List any relatives who relationship.	o are either employed by BHA or m	embers of the BHA Boar	d of Directors and include family			
Have you ever been crime (excluding min		ferred adjudication, prob	ation or other deferred ruling for any			
			YES NO			
If yes, provide complete details, including the date of conviction and incarceration. If any, and disposition, including any suspended sentence, fine, probation, deferred adjudication, or similar disposition. Conviction of a crime is not an absolute bar to employment. All relevant circumstances, such as how long ago the conviction occurred and the crime involved, will be considered in relation to specific job requirements. BHA conducts a criminal history check on all applicants for hire. Failure to fully disclose your criminal history, if any, will preclude further consideration of your application for employment.						
Where did you learn	about Brighter Horizons Academy	?				
☐ Internet Search	☐ Teacher Job Network	□ BHA website	☐ Monster.com			
☐ ISNA website	☐ Indeed.com	☐ Other				

## **Disclaimer and Signature**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

This application contains and authorization for BHA to fully investigate your suitability for employment and personal history by obtaining information from your previous employers and/or other knowledgeable persons as to their firsthand experiences with you, and also, when deemed necessary, by obtaining reports from credit bureaus, credit agencies, or other consumer reporting agencies. You are entitled upon you request in writing, to received a complete and accurate disclosure of the nature and scope of the investigation requested by BHA.

In connection with and in consideration of the undertaking of BHA to review this application for employment and to consider me for hire, I hereby release and acquit BHA and its employees and agents from any and all liability for damage of whatever kind or nature which may at any time result to me on account of compliance, or any attempts to comply, with this authorization. I further acknowledge and agree that this employment application is not a contract or a legal guarantee of permanent employment. If hired, I agree to comply with all rules, regulations, and operating procedures established by BHA.

Please sign below and return this form as part of the application for employment.				
	D .			
Signature:	Date:			